ACDICT Learning & Teaching Academy (ALTA) Engagement Grant Scheme

Project Proposal

Grant awards are for up to $10,000 for one year 2013–14

Project Proposals must be submitted on this form by email to tkoppi@gmail.com with subject: “Proposal ALTA Engagement grant – institution name” by midnight AEST, 18 March 2013.

The application must meet the following minimum requirements

<table>
<thead>
<tr>
<th>Minimum requirement</th>
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<tbody>
<tr>
<td>Endorsed by at least 2 ACDICT member universities with clear collaboration between institutions</td>
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<td>Concerned with contributing to increased participation in ICT programs</td>
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<td>If building on work carried out at one institution, the proposed project must demonstrate advancement rather than repetition</td>
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Sections 1 to 7, maximum of 4 A4 pages, 11 pt font.

1. Lead applicant details

   Lead applicant's name: 
   Position: 
   Faculty/Department: 
   Institution: 
   Email: Phone:

2. Project collaborators

Proposals must include collaboration with at least one partner ACDICT member institution (www.acdict.edu.au/members.htm).

   Collaborator's name: 
   Position: 
   Institution: 
   Email: Phone:

Add rows as required
3. **Project title**
   15 words maximum

4. **Project rationale, aims and outcomes**
   Summarize the aims and outcomes for the project and what the project sets out to address/achieve.

5. **Project methodology**
   Outline of how the project will achieve its project aims, identifying outcomes and/or deliverables

6. **Project plan**
   Outline the project plan including timelines and allocation of responsibilities amongst the project team

7. **Project communication**
   Outline any plans for developing the project outcomes further e.g. further funding, dissemination, and publications.

8. **Project capability**
   Description of qualifications and experience of project team that demonstrate ability to contribute to achieving project outcomes (One page maximum)
9. Project budget
   Budget and budget justification (One page maximum)

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<tr>
<th>ALTA $</th>
<th>Other /In kind $</th>
<th>Total $</th>
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<tbody>
<tr>
<td>PERSONNEL</td>
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<tr>
<td>PROJECT SUPPORT</td>
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<tr>
<td>PROJECT ACTIVITIES</td>
<td></td>
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<tr>
<td>TOTAL (maximum $10,000 sought from ALTA)</td>
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10. Declaration and endorsement
   The following must be repeated for each collaborating institution.

   I hereby declare that the details provided in this application are true and correct.

   Collaborator signature:………………………………………..   Date: ………………

   I hereby endorse this project
   Head of Academic Unit or similar
   Name:  
   Position:

   Signature:…………………………………………………………..   Date: ………………

   ALTA
   Other /In kind
   Total (maximum $10,000 sought from ALTA)