



Australian Council of Deans of ICT

ACDICT Learning & Teaching Academy (ALTA) Engagement Grant Scheme Project Proposal

Grant awards are for up to \$10,000 for one year 2013–14

Project Proposals must be submitted on this form by email to tkoppi@gmail.com with subject:
“Proposal ALTA Engagement grant – institution name” by midnight AEST, 18 March 2013.

The application must meet the following minimum requirements

Minimum requirement	Tick
Endorsed by at least 2 ACDICT member universities with clear collaboration between institutions	
Concerned with contributing to increased participation in ICT programs	
If building on work carried out at one institution, the proposed project must demonstrate advancement rather than repetition	

Sections 1 to 7, maximum of 4 A4 pages, 11 pt font.

1. Lead applicant details

Lead applicant's name:	
Position:	
Faculty/Department:	
Institution:	
Email:	Phone:

2. Project collaborators

Proposals must include collaboration with at least one partner ACDICT member institution (www.acdict.edu.au/members.htm).

Collaborator's name:	
Position:	
Institution:	
Email:	Phone:

Add rows as required

3. Project title

15 words maximum

4. Project rationale, aims and outcomes

Summarize the aims and outcomes for the project and what the project sets out to address/achieve.

5. Project methodology

Outline of how the project will achieve its project aims, identifying outcomes and/or deliverables

6. Project plan

Outline the project plan including timelines and allocation of responsibilities amongst the project team

7. Project communication

Outline any plans for developing the project outcomes further e.g. further funding, dissemination, and publications.

8. Project capability

Description of qualifications and experience of project team that demonstrate ability to contribute to achieving project outcomes (One page maximum)

9. Project budget

Budget and budget justification (One page maximum)

	ALTA \$	Other /In kind \$	Total \$
PERSONNEL			
PROJECT SUPPORT			
PROJECT ACTIVITIES			
TOTAL (maximum \$10,000 sought from ALTA)			

10. Declaration and endorsement

The following must be repeated for each collaborating institution.

I hereby declare that the details provided in this application are true and correct.

Collaborator signature:..... Date:

I hereby endorse this project
Head of Academic Unit or similar
Name:
Position:

Signature:..... Date: